
Support Services

Appropriation: \$ 933,230

The Support Services Division is charged with planning, development and administration of a wide range of training programs which include structural firefighting, wildland urban interface firefighting, emergency medical services, hazardous materials, heavy rescue, emergency vehicle operations, and all applicable Occupational Health and Safety Administration (OSHA) requirements. The division meets and maintains rigorous training requirements for Fire Department's 126 firefighters and emergency medical service providers.

The division is also responsible for maintenance and repair of the Fire Department's 36 vehicles and specialized equipment including self-contained breathing apparatuses, jaws-of-life, and various other types of equipment and tools. In addition, the division provides maintenance and upkeep for the City's five constantly-manned fire stations, two reserve stations and one training station.

The City of Santa Fe receives annual grants from the State Fire Fund and the Emergency Medical Services Grant Program that supplement funding provided by the City for emergency operations and various equipment needs. In addition to training, these grants provide funding support for ambulance operations, medical supplies, ambulance equipment and injury prevention programs.

2003/04 Operational Highlights:

- Provided training to 126 firefighters on wildland urban interface firefighting strategy and tactics, recertification training for 126 emergency medical service providers, and other training in various areas to address the needs and assure the fitness and readiness of Fire Department personnel.
- Completed a firefighter academy for 20 new cadets.
- Continued ongoing repair and maintenance of the entire fleet of emergency response and staff vehicles.
- Provided public education in fire and injury prevention, targeting school-age children in public and private schools.

2004/05 Goals and Objectives:

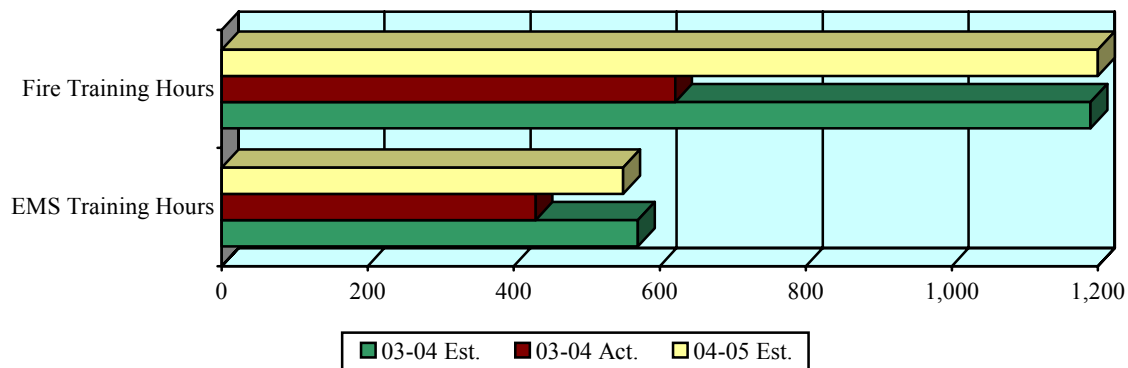
- Maintain equipment for reliability and safety, ensuring 90% fleet availability at any given time.
- Complete one firefighter recruit training academy, and expand in-house and outside training opportunities for firefighters, paramedics and the Hazardous Material Response team.
- Refine skills, training and technology for all personnel to reduce the risk of injury and liability at incident scenes, and to provide enhanced decision making skills for all Fire Department officers in the field.

Budget Commentary:

The FY 2004/05 General Fund operating budget of \$617,810 for Support Services provides funding for 6 staff members and various operating expenses relating to the training and education of fire department personnel. Additional funding support for division needs other than personnel is provided through the State Fire Fund (2209) grant of \$295,420 and the Emergency Medical Services Grant (2206) in the amount of \$20,000 for FY 2004/05.

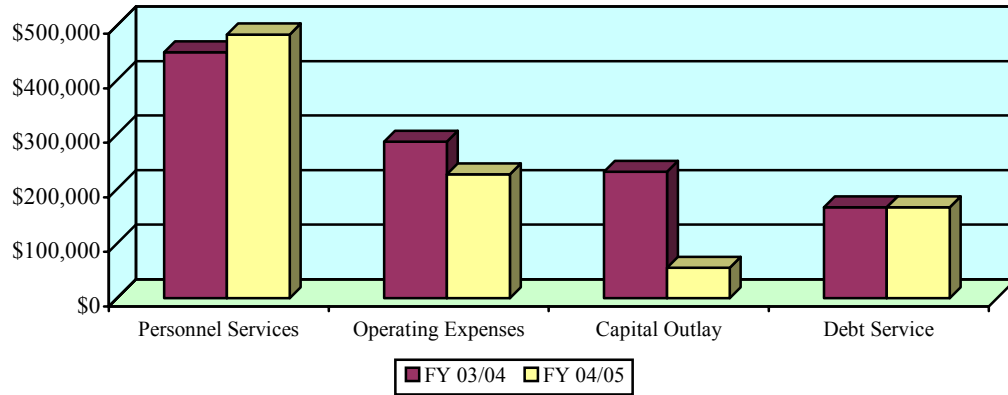
<u>Standard Program Measurements:</u>	<u>03/04 EST.</u>	<u>03/04 ACTUAL</u>	<u>04/05 EST.</u>
1. Fire training hours completed	1,190	621	1,200
2. EMS training hours completed	570	430	550
3. Cadet Academy Enrollees	N/A*	720	720

*New program measure—no estimate was made for FY 2003/04



<u>POSITION/CLASSIFICATION</u>	<u>FY 03/04 ACTUAL</u>	<u>FY 04/05 BUDGET</u>
Assistant Fire Chief	1 – CLFT	1 – CLFT
Administrative Assistant	1 – CLFT	1 – CLFT
Auto Mechanic	1 – CLFT	1 – CLFT
Fire Fleet Administrator	1 – CLFT	1 – CLFT
Fire Training Officer	<u>2</u> – CLFT	<u>2</u> – CLFT
TOTAL:	6	6

EXPENDITURE CLASSIFICATION



	FY 03/04 REVISED	FY 04/05 APPROPRIATION
Personnel Services	\$ 451,092	\$ 483,683
Operating Expenses	287,035	226,880
Capital Outlay	232,007	56,067
Debt Service	<u>166,600</u>	<u>166,600</u>
 TOTAL:	 \$ 1,136,734	 \$ 933,230